

Mansfield Business Improvement District Board Meeting

Held on Tuesday 2nd June 2015 at the Bid Office, Clumber House, Clumber St

From 5pm – 6.30pm

Minutes

PRESENT

John Sankey	Financial & Professional Services
Barry Hibbert	Shopping Centre Manager, the Rosemary Centre
Nevil Croston	Financial & Professional Services
John Carter	Landlord or Property Owner
Paul Anderton	Leisure Provider
John Previll	Leisure Provider
Vijay Chadda	Independent Retailer
Craig Kerry	Independent Retailer
Mandy Hague	National Large Retailer, Dorothy Perkins
Harvey Glenn	Landlord or Property Owner
Mike Robinson	MDC
Mayor Kate Allsop	MDC
Gavin Lewis	National Large Retailer, Beale's
Cllr Joyce Bosnjak	NCC
Cllr Stuart Rickersey	MDC
Dave Wilson	BID Business crime Manager
Sarah Nelson	BID Manager

APOLOGIES

Rebekah O'Neill	Shopping Centre Manager, Four Seasons Centre
Anthony Baker	Restaurant Operator
Stuart Dawson	Independent Retailer

<ul style="list-style-type: none"> • Stuart Dawson’s business will now be leaving the town and as such will be stepping down from the board. Ex board member Leon Smith has shown an interest in filling this position. All voted on favour to fill this position due to recent election results and his past outstanding board attendance • Board welcomed Cllr Rickersey as the Mayor’s deputy should the Mayor be unable to attend <p>1. <u>Previous Minutes</u></p> <p>Updates given – all outstanding actions completed</p> <p>Signed off as approved</p> <p>2. <u>Finance</u></p> <p>No finance update to be given as still waiting for April’s accounts to come back from accountant.</p> <p>Reminder of yearly set budgets distributed</p> <p>End of year accounts will be available as usual once completed</p> <p>Previous issues with the MDC team collecting the levy have been resolved and SN will be conducting a training session with them once new staff are in post as they have been short staffed at present time</p> <p>3. <u>Marketing</u></p> <p>Updated event list circulated. New event added on 4th July – ‘Mansfield’s Armed Forces Day celebration’ as we have received some funding from the MoD. This funding was found using the grant finder database</p> <p>Notts TV came and presented to the Marketing group. Notts TV are very positive however very costly. Marketing group is negotiating with them so will update the board in due course.</p> <p>Discussion around any BID contribution towards the xmas light switch on event. BID has already committed 5k for the actual lights but nothing for the switch on. Overall view was that we shouldn’t give any more to the light switch on event as the BID can use the budget to run other xmas events over the festive period.</p> <p>Led to a lengthy discussion about xmas light contribution and how to increase this from businesses and others outside the BID boundary. BID may be more influential once we start the ‘Friends of BID’ scheme.</p> <p>SR stated he would like to explore breaking down the council tax bill so that it</p>	<p><u>Actions</u></p>
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itemises not only residents contribution to police/ fire service etc. but to also what small percentage actually goes towards the xmas lights.

4. Safe and Secure

Update from DW. Development of PABCIN (with the PCC and Notts Police funding) is continuing this year but is slow progress due to data protection issues. This same issue raised its head years ago and we have come full circle. However DCC Fish has instructed what is to happen next so it will happen.

We have a very important meeting that DW and SN are attending at Gedling Borough next week with Senior police and council officers. DW is presenting at it so a great arena to raise the Mansfield BID's profile.

Changes to the priority plus areas are taking place with more of an emphasis on safer town and Acting Inspector Neil Priestly will now be chairing Mansfield's with a new problem solving plan approach.

The new monthly format for the BID security meetings are also going well

Discussion raised about CCTV staff training which KA will take back. DW will plan some additional radio training for the businesses too.

5. Friends of BID

This scheme was signed off at the last board meeting. Decision today needed to be what additional boundary to set (proposed boundary distributed) and what %RV to charge. Proposed charge of 0.8% as BID businesses pay 1-2% and business outside the bid boundary will be receiving a much reduced service.

Boundary and RV agreed as a test. SN to send letters to businesses in this boundary to see what the uptake may be.

Press release to be done following this

6. Awards

Purely for info - we are applying for the following awards:

- Green Apple Environmental award – Cardboard scheme
- Great British High Street Award 2015 – Runners up last year
- Idox innovation business awards

7. AOB

There being no other business the meeting was closed at 18.30

Chair Signature.....

BID Manager Signature.....

Dates of forthcoming meetings:

Date	Time	Venue
Tues 4 th Aug 2015	5pm – 6.30pm	TBC
Tues 6 th Oct 2015	5pm – 6.30pm	TBC
Tues 1 st Dec 2015	5pm – 6.30pm	TBC
Tues 2 nd Feb 2016	5pm – 6.30pm	TBC
AGM		
Monday 21 st March	5.30pm – 6.30pm	TBC