

Mansfield Business Improvement District Board Meeting

Held on Tuesday 8th December 2015 at the Bid Office, Clumber House, Clumber St

From 5pm – 6.30pm

Minutes

PRESENT

John Sankey	Financial & Professional Services
Nevil Croston	Financial & Professional Services
Vijay Chadda	Independent Retailer
Craig Kerry	Independent Retailer
Leon Smith	Independent Retailer
Cllr Stuart Rickersey	MDC
Cllr David Smith	MDC
Mike Robinson	MDC
Dave Wilson	BID Business crime Manager
Barry Hibbert	Shopping Centre Manager, the Rosemary Centre
Ros Key	Restaurant/Café
Sue Rogers	Mansfield BID
Mandy Hague	National Large Retailer, Dorothy Perkins
Harvey Glen	Landlord or Property Owner

APOLOGIES

John Previll	Leisure Provider
Paul Anderton	Leisure Provider
John Carter	Landlord or Property Owner
Gavin Lewis	National Large Retailer, Beale's
Mayor Kate Allsop	MDC
Cllr Joyce Bosnjak	NCC
Rebekah O'Neill	Shopping Centre Manager, Four Seasons Centre
Sarah Nelson	BID Manager

	<u>Actions</u>
<p>INVITED GUESTS Sally Francis Julie Millott Adam Thomas Jacqueline Moore</p> <p>The Chair John Sankey welcomed invited guests.</p> <p>3. MARKET PRESENTATION The meeting started with a presentation by Cllr Stuart Rickersey on the proposed Mansfield Market changes. He explained that a Delegated Decision was taken on 20th November 2015 and that decision had now been “Called in” by the Select Commission 2 who will meet on 9th December 2015. There has been considerable consultation on the proposals and whilst receiving much support there are objections to some of the proposals. Consultation is to continue with a final decision being made by the end of January 2016.</p> <p>Questions followed a very informative meeting with members actively seeking information.</p> <p>Decision: a) Members to send views to Stewart Rickersey b) Mansfield BID to write to SR with collective views of the Board.</p> <p>1. <u>Previous Minutes</u></p> <p>Approved</p> <p>Updates:</p> <ul style="list-style-type: none"> • Xmas window display – In last week of votes that will be counted on 14th December and winners announced. • Application submitted for the Leeming St Heritage Townscape project – decision is made on 19th Jan • Best Bar None – Mansfield Town Centre Venues were very successful in the Best Bar None Awards with 4 venues picking up awards. The Late Lounge, Rush, And Why Not and The Stag and Pheasant were all successful. • Cycling in the town. It is deemed a problem by many but some businesses are also requesting a cycle to work scheme and better secure cycle racks in the town. Cycle strategy meeting took and BID involved with invites to future meetings. Safety issues relating to cycling through town to be included in the PSPO consultation. 	

2. Finance

The Finance Group met on 17th December 2015 and actions signed off by Directors. Full details to be made available at the next Board Meeting with budget proposals for 2016/2017 and the AGM approval. Keeley Binch has been offered a contract to provide administrative support whilst Sarah is on maternity leave. CDS Cleaning contract reduced to 3 days until the end of the financial year. Street Marshalls will stop covering Thursday night from BID contributions but continue on Friday and Saturday's with MPAC funding. BID to pick up the one night in the new financial year. Wi-fi contract is being reviewed to reduce costs.

Levy collection is at 95.63% with £13k still outstanding.

3. Marketing

Christmas events planned: best dressed window and treasure hunt events. Christmas Lights switch on attracted 7000 people and retail takings reported to be up.

4. General BID Updates deferred to next meeting

5. General MDC Updates deferred to next meeting

Car Parking – Issue was raised regarding car parking provision in the town for larger vehicles such as camper vans. If we want to encourage tourists in to the town this needs to be available. MDC will look at the policy for this and report back at the next meeting

The new car parking promotion of 3 hours for the price of 2 was discussed and the lack of clear sign posting of this in car parks and around the town. The wording is currently being looked at by MDC but unsure if this will be ready for

Xmas. Very difficult for the car parking machines to be recalibrated. No update available deferred to next meeting.

6. AOB

There being no other business the meeting was closed at 1850

Chair Signature.....

BID Manager Signature.....

Dates of forthcoming meetings:

MDC

Date	Time	Venue
Tues 2 nd Feb 2016	5pm – 6.30pm	BID office
AGM Monday 21 st March	5.30pm – 6.30pm	BID office
Tuesday 5 th April 2016	5.30pm – 6.30pm	BID office
June 2016	TBC	BID office
August 2016		BID office
October 2016		BID office
December 2016		BID office
February 2017		BID office
AGM Monday 20 th March 17		BID office